

Abstract

S.P.T Entewarsc Company Limited The Company provides services in accounting and taxation. And the compensation fund and social security fund by certified accountants. From the Department of Business Development Ministry of Commerce Core services accounting services and tax. And has been recognized by the Social Security office. Ministry of labor From that into actual practice. Assigned to carry out basic accounting documents. thus resulting attention and starts Studied bookkeeping which is the core of the accounting department during practice and have trouble collect data variety. It bring the process of checking accounts and documents, basic accounting is correct. Accurate and convey come under the heading. "Documents required to prepare accounts case study S.P.T Entewarsc Company Limited"

Details of this project. Is composed of receipt / invoice. Report tax and sales tax reports. Cost prohibited This is the heart of account. For to obtain accurate and reliable. The accounting reporting

key words : Documents required to prepare accounts